Canyon Crest Academy Online Athletic Clearance

- Visit <u>www.AthleticClearance.com</u>
- Watch quick tutorial video.
- Register. (Parents register with valid email username and password. You will be asked to type in a code to verify you are human.)
- Login.
- Select "New Clearance" to start the process.
- Select the School Year in which the student plans to participate: **2017-2018 School Year**.
- Select the School at which the student attends and will compete for.
- Select your Sport.
- Complete all required fields for Student Information, Educational History, Medical History and Signature Forms.
 - Your Electronic Signature must be your <u>full name</u> (initials are not acceptable), and must be entered individually by the <u>Athlete</u> AND the <u>Parent</u>.
- Turn in your physical exam form and front & back copies of the insurance card to the athletics secretary.
- Once you reach the Confirmation Message you have completed the process.
- All of this data will be electronically filed with your school's athletic department for review. When the student has been cleared for participation, a second email notification will be sent.

Online Athletic Clearance FAQ

Multiple Sports

You will need to complete the online athletic clearance for every sport. Once you complete a clearance for one sport, most of the information you have entered will be retained in the system. To register for an additional sport, select New Clearance after entering the year, school and sport and most of your information will auto fill. **NOTE:** If you have already been cleared for a sport in the current school year, <u>NO NEED TO RE-SUBMIT FORMS</u> *unless your physical has expired or your insurance has changed.*

Physicals

The physical form can be downloaded from the online clearance website, or on the CCA Athletics' website. Please turn this completed form in with front & back copies of the insurance card to the athletic secretary.